

PATRINGTON PARISH COUNCIL

Chair: Councillor Helen Murphy

Clerk: Mrs Diane Chapman

Minutes of the Council Meeting of Patrington Parish Council

Held in Patrington Village Hall on 16th June 2025 at 7.00 pm

COUNCILLORS PRESENT: Mrs H Murphy (Chair), Mr T Bearpark, Mr M Heap, Mrs K McKinley, Mrs J Ralph, Mr D Snaith, Mr R Snaith and Mr C Tuplin

GUESTS: Ward Councillor S McMaster, Mr P Duplock, Mr T Ellis and Mr M McCoid

33) **ERYC UPDATE FROM WARD COUNCILLOR;** Cllr S McMaster gave a verbal report to the meeting. Work should start after 2/8/2025 by ERYC Highways on Winestead corner. He will be at the mobile library on Friday 20th June between 10.00 am and 12.30 pm. Cllr McMaster left the meeting at 19.05 pm.

34) **PARISHIONERS QUESTIONS:** Mr Elli, Mr Duplock and Mr MCCoid addressed the meeting as part of Winestead Community Group. Mr Ellis gave a verbal report of what they are doing and what they are planning to do. They thanked the Parish Council for the donation towards the Defibulator. The Chair thanked them for attending the meeting and the work they are doing in Winestead. They all left the meeting at 7.28pm.

35) **APOLOGIES :** Cllr J Edmunds, Cllr C Hull, Cllr C Lythe and Cllr A Tuniewicz

36) **DECLARATIONS OF PERSONAL AND PREDJUDICIAL INTERESTS:** None

37) **MINUTES OF ANNUAL MEETING HELD ON 12TH MAY 2025**

The minutes of the meeting held on 12th May 2025 after being duly circulated were adopted as a true record. Proposed Cllr K McKinley and seconded Cllr J Ralph. Unanimously agreed

38) **MATTERS ARISING FROM ABOVE MEETING; NONE**

39) **MINUTES OF PREVIOUS MEETING HELD ON 12TH MAY 2025:**

The minutes of the meeting held on 12th May 2025 after being duly circulated were adopted as a true record. Proposed Cllr K McKinley and seconded Cllr J Ralph. Unanimously agreed.

40) **MATTERS ARISING FROM THE ABOVE MEETING:**

- a) **80th Anniversary of VE and VJ Day** – The Clerk gave a verbal report and confirmed that £499 had been spent and the grant from ERYC will be paid shortly. The meeting agreed that a flag will be purchased for VJ Day and will liaise with the British Legion regarding a service at the war memorial.
- b) **Emergency Plan** – The meeting discussed the emergency plan and agreed Mrs Massey Davies had some good ideas however we will follow the template provided by ERYC. The Clerk will complete all the relevant information for the template. Once it is complete, we will inform people via the website and social media and ask for volunteers.

Signed H Murphy Date 14/7/2025

- c) **Telephone Box** – The Parish Council adopted the phone box over 3 years ago and we need to use specialist paint to paint it. The meeting agreed that a grant should be applied for to turn the telephone box into a library and tourist information hub. Offers of help has been received from people through social media and w=once the grant has been awarded, we will ask for further volunteers.
- d) **Patrington Parish Volunteer award** – The Chair gave a verbal report and would like to start the process in September. A policy is needed and the Chair will bring this to the July meeting.
- e) **Hanging Basket** – The hanging baskets will be ready at the end of June. We do not put the hanging baskets up earlier as it is extremely windy along the Market Place and when they have gone up earlier the hanging baskets have not survived due to winds and cold weather.
- f) **Website** – The Clerk gave a verbal report, the Parish Council do not have to put the budget on the website but has done so this year. The meeting unanimously agreed the annual budget and “if anyone wishes to view any further information, please contact the Clerk” will be put on the website. The Parish Council has an income of over £25k and less than £200k so do not have to follow the Transparency Code for smaller authorities. The meeting unanimously agreed The Public Participation at Parish Council Meetings guideline would be put on the website and will be placed on the chairs for the members of the public for them to read.
- g) **Agenda and Minutes** – Further to the internal audit report the minutes will change to show VAT on all payments.

41) **DRAFT MINUTES OF ANNUAL PARISH MEETING HELD ON 12TH MAY 2025** – No matters arising

42) **MINUTES OF PREVIOUS EXTRAORDINARY MEETING HELD ON 27TH MAY 2025**

The minutes of the meeting held on 27th May 2025 after being duly circulated were adopted as a true record. Proposed Cllr D Snaith seconded Cllr M Heap. Unanimously agreed.

43) **GRANT AVAILABLE** –The meeting discussed the grants available and what could be applied for. It was unanimously agreed that an application be made to Thriving Places fund for £10000 to refurbish the public toilets and change the telephone box into a library and tourist information hub. Cllr C Hull asked that baby-changing facilities be included in the refurbished toilets.

44) **PLANNING**

- a) The Council considered the below application and unanimously agreed the following decisions:-
 - i. **25/00837/PLF** Erection of two storey extension to the rear following the demolition of existing conservatory 1 kiln Lane Patrington HU12 0RH Mr & Mrs Milner Full Planning Permission. SUPPORT
- b) The meeting noted the following ERYC decisions on previous consultation applications: -
25/00349/PLF Patrington Haven Leisure Park APPROVED , 25/00073/PLB Primrose Cottage APPROVED, 22/02187/PLF 10 dwellings Land East of Guardians Way APPROVED, 25/00944/PLF Bramblefield Winestead APPROVED
- c) Outstanding planning applications updates: NONE

Signed H Murphy Date 14/7/2025

45) **FINANCE – VAT in brackets**

- a) Payments made: D Chapman £845.70 ,M Cropper £735.16, Gallagher Insurance £3857.90, Nisbetts £52.64 (8.77), Heritage Hedge £54.00 (9.00) , Amazon £4.79 (0.80) St George Flag,£11.99 (2.00) Toilet signage, £12.95 (2.16) Toilet signage ,£18.94 (3.16) Gloves for litter picking
- b) Payments to be approved: R Dixon (Audit) £825.00, VE Day costs Patrington Village Hall £100.00, Withernsea Ladies Choir £100.00, Patrington Garage £ 56.46 (5.60) Beacon, Food and Beverages £48.82 , Decorations and flags £144.08 (17.94) , P Sowden £50.00 (hire of Cherry picker)
- c) Receipts: £24318.50
- d) The meeting noted and approved the amendments to the assets register.
- e) **Audit:** The Clerk presented the Annual Return for 2024/2025 which had been circulated with the agenda, the meeting considered the contents and unanimously approved the following:
 - i. Governance Statements.
 - ii. Accounting Statements.
 - iii. Internal Auditors report.
 - iv. Audit report prepared by the Clerk summarising the auditor's comments was discussed and the meeting unanimously agreed with the recommendations.

46) **COMMITTEE REPORTS**

Verbal reports were given in respect of the following:

- a) **Cemetery and Churchyard:** Both are tidy.
- b) **General Purpose:** ask Mally to weed outside the toilets.
- c) **Personnel;** Mally away 20th June until 22nd June.
- d) **Village Hall:** All ok.
- e) **Playing field and Recreation Club:** All ok.
- f) **SHAPE:** The last meeting was held in person at Patrington Village Hall and 7 people attended. The next meeting is 28th August. The meeting discussed the threat to the coastal road between Withernsea and Easington.

47) **OTHER ITEMS OF INFORMATION –** The Clerk gave a verbal report of the following items:

- I. Police newsletter
- II. ERYC Health and Wellbeing would like to visit a meeting to discuss what activities would be useful in the Parish.
- III. ERYC Local bus forum 27th June at 12.00pm in the Village Hall 2 places available .

48) **ANY OTHER BUSINESS:**

- a) **Items on next agenda;**
- b) **Items for information only;** Hilyard will be holding an event to raise funds for the Christmas Tree in Memory of Mr M Hall on Saturday 12th July

49) **NEXT MEETING**

The meeting confirmed the next Council Meeting will be held on 14th July 2025, 7.00 pm in Patrington Village Hall.

The Chairman thanked everyone for attending and closed the meeting at 20.22 pm.

Signed H Murphy

(Chair)

Date 14/7/2025