

PATRINGTON PARISH COUNCIL

Chair: Councillor Mrs H Murphy

Clerk: Mrs Diane Chapman

**Minutes of the Annual Council Meeting of Patrington Parish Council
Held in Patrington Village Hall on 13th May 2024 at 7.10 pm**

Present : Parish Councillors: Mrs H Murphy(Chair) , Mr T Bearpark, Mr M Heap, Mrs K Mckinley, Mrs C Lythe, Mrs J Ralph, Mr D Snaith, Mr R Snaith and Mr A Tuniewicz

Clerk: D Chapman

Guest: None

5) ELECTION OF CHAIR

Cllr M Murphy was proposed, seconded and the Council unanimously agreed to elect her as chair for the forthcoming year. The Chair welcomed the members of the new council to the meeting.

6) ELECTION OF VICE CHAIR

Cllr J Edmunds was proposed, seconded and the Council unanimously agreed to elect him as vice chair for the forth-coming year.

7) APOLOGIES; Mr J Edmunds, Mrs C Hull and Mr C Tuplin

8) DECLARATIONS OF PERSONAL AND PREDJUDICIAL INTERESTS; None

9) ANNUAL APPOINTMENTS

The Council unanimously approved the appointment of:-

- i. External Auditors – Littlejohn LP
- ii. Internal Auditor – Mr R Dixon

10) ANNUAL MEMBERSHIP

The Council unanimously approved the following:-

- i. Society of Local Council Clerks for the Clerk.

11) COUNCIL COMMITTEE CHAIRMANS

The Council reviewed the Chairman's on the Councils committees and unanimously agreed the following:-

- a. Cemetery and Churchyard – Cllr A Tuniewicz
- b. Personnel – Cllr D Snaith

12) COUNCIL REPRESENTATIVES ON OUTSIDE BODIES

To Council reviewed the representatives on various outside bodies and unanimously agreed the following:-

- a. Village Hall – Cllr D Snaith
- b. Playing field and Recreation Club – Cllr R Snaith.
- c. SHAPE – Cllr J Bearpark

Signed H Murphy Date 17/6/2024

13) REVIEW OF GOVERNANCE AND OTHER DOCUMENTS

The Council noted that no amendments were proposed for the following pending Council consideration of Internal report at monthly meeting. :-

- i. Standing Orders
- ii. Code of Conduct
- iii. Financial Regulations
- iv. Asset Register
- v. General Privacy Notice
- vi. Risk Assessment

14) MEETINGS

The calendar of meetings circulated with the agenda was unanimously agreed.

The Chairman thanked everyone for attending and closed the meeting at 7.15 pm.

Signed H Murphy (Chair)

Date 17/6/2024