

**PATRINGTON PARISH COUNCIL**

**Chair: Councillor Miss C Holmes**

**Clerk: Mrs Diane Chapman**

**Minutes of the Council Meeting of Patrington Parish Council  
Held in Patrington Village Hall on 3rd April 2023 at 7.15 pm**

**COUNCILLORS PRESENT: Mr J Edmunds (Chair) , Mr T Bearpark, Mr M Heap, Mr J Kitchener, Mrs K Mckinley, Mrs J Ralph, Mr R Snaith, Mr C Tuplin and Mr A Tuniewicz**

**GUESTS: NONE**

153) **ERYC UPDATE FROM WARD COUNCILLOR;** No Ward Cllr update.

154) **PARISHIONERS QUESTIONS:** None

155) **APOLOGIES:** Cllr C Holmes, Cllr H Murphy, Cllr D Snaith.

156) **DECLARATIONS OF PERSONAL AND PREDJUDICIAL INTEREST:** NONE

157) **MINUTES OF PREVIOUS MEETING HELD ON 6<sup>th</sup> MARCH 2023:**

The minutes of the meeting held on 6<sup>th</sup> March 2023 after being duly circulated were adopted as a true record. Proposed Cllr R Snaith and seconded Cllr T Bearpark. Unanimously agreed.

158) **MATTERS ARISING FROM THE ABOVE MEETING:**

- a) **Coronation** The meeting discussed plans for a street party to be held on Sunday 7<sup>th</sup> May and the Clerk confirmed the grant from ERYC for £500 has been accepted. The Clerk has purchase cups and medals. A meeting was held on Tuesday 21<sup>st</sup> March for people to attend and to discuss the event no members of the public attended. Another meeting will be held on Tuesday 18<sup>th</sup> April. Due to WI baking for the Coronation event at the Church the refreshments will need to be run by volunteers and donations of food is required. We need to encourage people to bring their own food and drink and set up plenty of table and chairs.

159) **PLANNING**

- a) The Council considered the below application and agreed the following decisions:-  
I. **22/03765/PLF** Erection of single storey and two storey extension to the rear. 4 Rettary Cottages Winestead Lane Patrington HU12 ONG Polaris 3D Printing Ltd. Full Planning Permission. APPLICATION WITHDRAWN
- b) The meeting noted the following ERYC decisions on previous consultation applications: - NONE
- c) Outstanding planning applications updates: 23/00293/PLF to be considered by Eastern Area Planning Committee on 12/4/2023

160) **FINANCE**

- a) Payments which had being made were unanimously approved: D Chapman £704.60, S Gray £449.71, HMRC £29.00, ERYC Supplies £109.26, HART £200, WHA Vowles £25.44, Patrington Village Hall £100.00, SLCC £146.00, PJD £912.00, Stamps £21.76, Ink £28.98, S Stephenson £60.00
- b) The following payments to be made were unanimously approved: NONE
- c) Receipts: NONE
- d) The meeting noted the budget monitoring report for January 2023.
- e) The meeting noted the Bank Reconciliation for February 2023
- f) The meeting considered and noted no changes required to Risk Assessment Register

Signed C Holmes Date 15/5/2022

- g) The clerk informed the meeting that the draft year-end Annual report timetable has changed due to the auditor's workload and later date for submission. The timetable is as follows:
- I. All completed accounts and return to Auditor 17/5/2023
  - II. Completion of Internal Audit 6/6/2023
  - III. Accounts, Return and Internal Audit Report to Council for approval 12/6/2023
  - IV. Return posted to External Auditors 14/6/2023

161) **COMMITTEE REPORTS**

Verbal reports were given in respect of the following:

- a) **Cemetery and Churchyard:** Both are tidy.
- b) **General Purpose:** Hanging basket bracket needs taking down.
- c) **Personnel;** Mrs Gray is back and thank you to all those who helped.
- d) **Village Hall:** Everything is ok.
- e) **Playing field and Recreation Club:** Everything is ok.
- f) **SHAPE:** Nothing to report.

162) **PARISH COUNCIL SCHOOL AWARD** – To be discussed at the next meeting.

163) **ERYC PROPOSED DESIGN CODE** – The meeting discussed the information received and the design code and agreed the Clerk should feedback the following to ERYC

- In principle it is a good idea but wonder if the design code will be taken seriously and is it just another document to be used by the Council when they want to use it.
- The Councillors enjoyed reading the summary from the public consultation.
- Parish Councillors are volunteers and a lot of time is needed to complete the worksheet and will it encourage companies to contact Parish Councils to fill the forms in for them and charge for this service.
- The worksheet needs to be explained more clearly and not in planning terms as most of the Councillors said it was too long winded and it will put Parish Councils off.
- Would the worksheet be available for members of the public to complete.
- The worksheet needs to be simplified.
- Some Parish Councils will embrace the worksheet and have Councillors who will want to spend hours completing it

164) **OTHER ITEMS OF INFORMATION** – The Clerk gave a verbal report of the following items:

- I. Keyingham parish Council have allotments available to rent.

165) **ANY OTHER BUSINESS:**

- a) **Items on next agenda;** Hanging baskets.
- b) **Items for information only;**
  - I. The meeting thanked the Clerk for her work over the last year.
  - II. The meeting thanked Cllr Kitchener for his contribution as a Councillor over his time on the Council and he will be missed.

166) **NEXT MEETING**

The meeting confirmed the next Council Meeting will be held on 15<sup>th</sup> May 2023, 7.15pm in Patrington Village Hall.

**The Chairman thanked everyone for attending and closed the meeting at 7.50 pm.**

**Signed C Holmes (Chair) Date 15/5/2023**