

**PATRINGTON PARISH COUNCIL**

**Chair: Councillor Mrs C Reed**

**Clerk: Mrs Diane Chapman**

**Minutes of the Council Meeting of Patrington Parish Council  
Held in Patrington Village Hall on 10<sup>th</sup> August 2020 at 7.00 pm**

**COUNCILLORS PRESENT:** Mrs C Reed(Chair), Mr T Bearpark, Mr J Edmunds, Mr J Kitchener, Mrs K McKinley, Mr D Robinson, Mr D Snaith, Mr R Snaith and Mr A Tunewicz

**GUESTS:**

**1) CLERK REPORT/RATIFY DECISIONS MADE UNDER DELEGATED AUTHORITY**

The Clerk gave a verbal report on the Covid guidelines for the meeting and decisions made since March 19<sup>th</sup> 2020 including;

- Opening of toilets and fogging of toilets twice a week
- Purchase of defibrillator after large donation from Kevin Young
- New watering barrow purchased
- Work started on levelling of cemetery
- Small business grant received for toilets

**2) ERYC UPDATE FROM WARD COUNCILLOR;** Apology received from Councillor Tucker.

**3) PARISHIONERS QUESTIONS:** None

**4) APOLOGIES :** None

**5) ELECTION OF CHAIR**

Cllr C Reed was proposed, seconded and the Council unanimously agreed to elect her as chair for the forthcoming year.

**6) ELECTION OF VICE CHAIR**

Cllr J Edmunds was proposed, seconded and the Council unanimously agreed to elect him as vice chair for the forth-coming year.

**7) DECLARATIONS OF PERSONAL AND PREDJUDICIAL INTERESTS: NONE**

**8) TO APPROVE LEAVE OF ABSENCE FOR MEMBERS**

The meeting unanimously agreed that a leave of absence was granted to all Members who were unable to attend Council meetings during the Coronavirus Pandemic up until May 2021.

**9) TO AGREE ALL EXISTING APPOINTMENTS REMAIN UNTIL MAY 2021**

The meeting unanimously agreed that all existing appointments remain until May 2021

**10) TO RECEIVE RESIGNATION FROM P WILSON (14-5-2020)**

The meeting received Cllr P Wilson resignation and it was agreed that it is a loss to the parish council and Cllr Wilson had made significant changes to the running of the Parish Council that were helpful and he will be missed.

**11) MINUTES:** The minutes of the meetings below after being duly circulated were adopted as a true record.

- I. Parish Council meeting 9/3/2020 - Proposed Cllr D Snaith and seconded Cllr J Kitchener. Unanimously agreed.
- II. Extra Ordinary Parish Council meeting 19/3/2020 - Proposed Cllr J Edmunds and seconded Cllr A Tunewicz. Unanimously agreed.

**Signed C Reed Date14/9/2020...**

12) **PROTOCOL IN EVENT OF FUTURE COVID LOCKDOWNS**

The meeting unanimously agreed the proposed protocol for future covid lockdowns and agreed to delegate ordinary business of the Council to the Clerk, in consultation with the Chair, in the event of the inability to hold quorate meeting due to illness/self-isolation or lockdown. Proposed Cllr R Snaith seconded Cllr D Robinson.

13) **TOILET OPENING TIMES**

The meeting discussed and unanimously agreed that the opening times of the toilets remain 10am to 4pm and will review the times at the next meeting. The fogging of the toilets will continue until 4<sup>th</sup> September and reviewed.

14) **FUTURE MEETINGS**

The calendar of meetings circulated with the agenda was unanimously agreed.

15) **LETTER FROM ERYC REGARDING REMOVAL OF PATRINGTN TELEPHONE BOX BY BT**

The meeting discussed the proposed removal of the telephone box. The Clerk is to ask BT for information on the calls made such as dates and emergency numbers. The Clerk will contact ERYC and ask if the box can be removed if it is in a conservation area. A decision will be made at the September meeting.

16) **PLANNING**

a) The Council considered the below application and unanimously agreed the following decisions:-

- I. **20/02406/TCA** Fell 1 Sycamore tree due to excessive shading, low amenity and is causing damage to neighbouring property. Cobblers 1 Tithe Barn Lane Patrington Mrs K Fox. Tree works in conservation area. **NO COMMENT**

b) The meeting noted the Councils decisions on previous applications that were made via email due to covid pandemic from 19/3/2020 until 10/8/2020 ;

1. **20/00395/PLF** Erection of marquee building with timber decking for use as an event venue (retrospective application) The White Hall Estate Winestead Mr R Kelly Full Planning Permission **NO COMMENT**
2. **20/00745/PLB** Installation of replacement lath and plaster ceilings and support beam 39 Northside Patrington Mr N Bullock Listed Building Consent **SUPPORT**
3. **20/00921/CLE** Certificate of lawfulness for the use of a dwelling (C3) in breach of condition 2 (agricultural occupancy) of planning permission N3070 Enholmes Lodge Patrington Mrs H Lucarelli **SUPPORT**
4. **19/04109/PLF** Change of use from dwelling to café and construction of parking area West Lodge Winestead Blustrust Full planning permission **SUPPORT**
5. **20/01041/PLF** Change of use of redundant barn and stables to multi-use function building in connection with existing hotel and associated parking area The White Hall Winestead Blustrust Full Planning permission. **SUPPORT**
6. **20/01077/PLF** Change of use of land for sitting of lodges The White Hall Winestead Blustrust Full Planning Permission **NO COMMENT**
7. **20/01316/TCA** Crown reduce 1 sycamore tree by 5-6 mtrs Tithe House 3 Tithe Barn Lane Patrington Mr J Snaith Tree Works in Conservation Area **NO OBJECTION**
8. **20/01164/PLF** Erection of replacement dwelling Westlands Farm Winestead Yorkshire Dairy Goats Full Planning permission **SUPPORT**
9. **20/01393/PLF** Replacement of existing gates on boundary wall to allow vehicular access 17 Westgate Patrington Mr C Chapman Full Planning Permission. **SUPPORT**
10. **20/01389/PLB** Existing vehicular access aperture in boundary wall to be widened and replacement existing gate. 17 Westgate Patrington Mr C Chapman Listed Building Consent **SUPPORT**
11. **20/01547/TCA** Remove 1 Oak due to poor quality and overhanging drive way, crown lift 1 sycamore tree by removing 1 lower limb due to limb overhanging and causing hindrance to vehicular access Dunedin Country House Patrington Mrs H StQuinton Tree Works in Conservation Area **NO OBJECTION**

Signed C Reed Date 14/9/2020

12. **20/00252/PLF** Erection of pig finishing unit with effluent tank below and associated feed silo (AMENDED PLANS AND SUPPORTING DOCUMENTS) Land North of Welwickthorpe Welwick Miss Laura Clubley Full Planning Permission. **SUPPORT**
  13. **20/01531/PLF** Change of use to form 3 dwellings and erection of a garage block ancillary to the dwellings. Hilyard Arms Patrington Chartmore Resources Ltd Full Planning Permission **SUPPORT** *Decision was not unanimous 6 support 1 objection and 2 no comments*
  14. **20/01786/TCA** Remove 2 Fir trees due to 1 tree being dead and in order for matching pair to be replanted Dunedin Country House Patrington Mrs H StQuinton Tree Works in Conservation Area **SUPPORT**
  15. **20/01801/PLF** Erection of a domestic store to existing outbuilding, construction of mesh fruit cage, alteration to boundary fence and wall and erection of a replacement wall including formation of a new pedestrian access with gate (part retrospective application) 11 Market Place Patrington Mr J Edmunds Full Planning Permission **SUPPORT**
- c) The meeting noted the following ERYC decisions on previous consultation applications: -
1. **19/04364/VAR** Variation of condition 11 Land East of 38 Westgate Patrington Mr & Mrs StQuinton **PLANNING PERMISSION GRANTED**
  2. **19/04332/PLF** External and internal alterations to outbuildings to allow use as 3 dwellings with associated access, parking and landscaping Enholmes Farm Development Patrington Hexagon Properties **REFUSE PLANNING PERMISSION**
  3. **19/04109/PLF** Change of use of dwelling to café and construction of parking area West Lodge Winestead Blustrust **PLANNING PERMISSION GRANTED**
  4. **20/00106/PLF** Erection of single storey, two storey and first floor extensions to rear, detached garage, creation of vehicular access off Church Lane and erection of brick piers with timber access gates. Sedbergh House 21 Greenshaw lane Patrington Mr and Mrs Unwin **PLANNING PERMISSION GRANTED**
  5. **20/00346/PLF** Erection of single storey extension Cherry Tree House Patrington haven Mr and Mrs Dunn **PLANNING PERMISSION GRANTED**
  6. **20/00921/CLE** Certificate of Lawfulness for use of a dwelling (C3) in breach of condition 2 Enholmes Lodge Patrington Mrs H Lucarelli **REFUSE PLANNING PERMISSION**
  7. **20/01316/TCA** **Tree works in Patrington Conservation area** Tithe House 3 Thithe Barn Lane **No objection**
  8. **20/00745/PLB** Installation of replacement lath and plaster ceilings and supporting beam 39 Northside Patrington Mr N Bullock **PLANNING PERMISSION GRANTED** for listed building consent.
  9. **20/01786/TCA** **Tree works in Patrington Conservation area** Dunedin Country House Patrington **No Objection**
  10. **20/01393/PLF and 20/01393/PLF** Replacement gates and alterations to boundary wall 17 Westgate Patrington Mr C Chapman **PLANNING PERMISSION and listed building consent GRANTED**
- d) Outstanding planning applications updates: NONE

## 17) FINANCE

- a) The meeting noted and unanimously approved the payments/receipts and bank reconciliation for :
  - I. April 2020
  - II. May 2020
  - III. June 2020
- b) The meeting unanimously approved the appointment of:-
  - I. External Auditors – Littlejohn LP
  - II. Internal Auditor – Mr R Dixon
- c) The meeting unanimously approved the addition of the Flags to the asset register.

Signed C Reed Date 14/9/2020

- d) Audit:** The Clerk presented the Annual Return for 2019/2020 which had been circulated with the agenda, the meeting considered the contents and unanimously approved the following:
- i. Accounts for the year ending 31/3/2020
  - ii. Governance Statements.
  - iii. Accounting Statements.
  - iv. Internal Auditors report. A report summarising the auditor's comments will be prepared and discussed at the next meeting

**18) COMMITTEE REPORTS**

Verbal reports were given in respect of the following:

- a) Cemetery and Churchyard:** Both ok.
- b) General Purpose:** Hanging baskets are up and thank you to all who helped.
- c) Personnel:** K Jude is on holiday for 1 week the Clerk will advertise for a temporary cleaner.
- d) Village Hall:** Meeting to be held shortly and the Hall is closed.
- e) Playing field and Recreation Club:** the recreation club is closed due to covid restrictions. The playing field being used and increase in litter.
- f) SHAPE:** Meeting to be held shortly on zoom, Cllr T Bearpark will represent the Parish.

**19) OTHER ITEMS OF INFORMATION** – The Clerk gave a verbal report of the following items:

- I. Holderness Health** – letter received asking the Parish to take part in forum. Clerk asked if the St Patricks Surgery would re-open as a rumour was saying that the surgery was closing. Holderness Health confirmed that there is no plans to close the surgery and they are working towards opening it soon.
- II. ERYC** – Letter received confirming the Cllr vacancy can be co-opted.
- III. Email from PC Pennington** – re excessive noise on Thursday evening from bike night at Withernsea and patrols will be in the area.

**20) ANY OTHER BUSINESS:**

- a) Items on next agenda;**
  - I. Christmas Lights
  - II. Toilets and small business grant
- b) Items for information only;**

**21) NEXT MEETING**

The meeting confirmed the next Council Meeting will be held on Monday 14<sup>th</sup> September 2020, 7.00pm in Patrington Village Hall.

**The Chair thanked everyone for attending and closed the meeting at 7.52 pm.**

**Signed.....C Reed... (Chair)**

**Date.....14/9/2020.....**