

**PATRINGTON PARISH COUNCIL**

**Chair: Councillor Mr Phil Wilson**

**Clerk: Mrs Diane Chapman**

**Minutes of the Annual Council Meeting of Patrington Parish Council  
Held in Patrington Village Hall on 13<sup>th</sup> May 2019 at 7.20pm**

**Present : Parish Councillors:** Mr P Wilson(Chair) , Mr T Bearpark, Mr J Edmunds, Mr J Kitchener, Mr D Robinson, Mr R Snaith, Mr D Snaith and Mr A Tuniewicz

**Clerk:** D Chapman

**Guest:** Mr D Milns

**5) ELECTION OF CHAIR**

Cllr P Wilson was proposed, seconded and the Council unanimously agreed to elect him as chair for the forthcoming year. The Chair welcomed the members of the new council to the meeting.

**6) ELECTION OF VICE CHAIR**

Cllr J Edmunds was proposed, seconded and the Council unanimously agreed to elect him as vice chair for the forth coming year.

**7) DECLARATION OF ACCEPTANCE OF OFFICE OF COUNCILLOR**

All Councillors present completed Declaration of acceptance of Office of Councillor form.

**8) APOLOGIES**

Cllrs: - Ms J Gent and Ms M Tyler

**9) DECLARATIONS OF PERSONAL AND PREDJUDICIAL INTERESTS**

None

**10) ANNUAL APPOINTMENTS**

The Council unanimously approved the appointment of:-

- i. External Auditors – Littlejohn LP
- ii. Internal Auditor – Mr R Dixon

**11) ANNUAL MEMBERSHIP**

The Council unanimously approved the following:-

- i. Society of Local Council Clerks for the Clerk.

**12) COUNCIL COMMITTEE CHAIRMANS**

The Council reviewed the Chairman's on the Councils committees and unanimously agreed the following:-

- a. Cemetery and Churchyard – Cllr A Tuniewicz
- b. Personnel – Cllr D Snaith

**13) COUNCIL REPRESENTATIVES ON OUTSIDE BODIES**

To Council reviewed the representatives on various outside bodies and unanimously agreed the following:-

- a. Village Hall – Cllr D Snaith
- b. Playing field and Recreation Club – Cllr R Snaith

The playing field and recreation club have now merged so only one representative is needed.

- c. SHAPE – Cllr J Gent

**14) REVIEW OF GOVERNANCE AND OTHER DOCUMENTS**

The Council noted that no amendments were proposed for the following pending Council consideration of Internal report at monthly meeting. :-

- i. Standing Orders
- ii. Code of Conduct
- iii. Financial Regulations
- iv. Asset Register
- v. General Privacy Notice

**15) MEETINGS**

The calendar of meetings circulated with the agenda was unanimously agreed.

**The Chairman thanked everyone for attending and closed the meeting at 7.26pm.**

Signed.....P Wilson ..... (Chair)

Date.....10/6/19.....