

# Patrington Parish Council

“Looking Forward to the Future”

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Clerk to the Council Mrs Diane Chapman

## Recipient of the Freedom of the Parish Policy 2018

### Policy Statement

Patrington Parish Council wishes to recognise the efforts of members of the community who demonstrate outstanding commitment to the wellbeing of the village. The Council will do this, in special circumstances that meet the criteria of this policy, by awarding an individual the Freedom of Patrington Parish. This honour will be awarded only on rare and exceptional occasions. Under normal circumstances only one person, unless otherwise decided by the Council, may be awarded the title in any one year.

### Nomination criteria

The following criteria will be taken into account when consideration is given to granting the honour.

1. Preference will be given to a person who performs in a voluntary capacity, but this should not preclude the honour being awarded to a person whose dedication and contribution is significantly above that expected for their occupation.
2. All nominees should have carried out their voluntary roles for a significant period of time.
3. Nominees need not necessarily be resident within the parish of Patrington.
4. Any nominated parish councillor must have stood down or retired from the post.
5. The nominees should be persons of distinction or those, in the council's opinion, that have rendered eminent services to the Parish of Patrington.
6. The contribution to the community should involve one or more of the following:
  - A significant allocation of a person's time in serving members of the community for the improvement of their wellbeing.
  - The promotion, achievement and/or delivery of community services in which a real personal contribution has been made
  - A contribution which is seen to stand above the contribution of others
  - Bravery
  - Outstanding acts that promote the village
  - Outstanding sporting achievements

### **Nomination procedure**

1. Nominations should be made in the strictest confidence without the nominee's knowledge. Any resident or elector of Patrington may make the nomination but it must be sponsored by a parish councillor.
2. Nominations must be made in writing to the Parish Clerk and supported by evidence of voluntary services provided by the individual to the community and any other examples of service which justifies the honour.
3. On receipt of a nomination it will be circulated to all councillors for confidential consideration. Councillors to indicate by return if they are in agreement and councillor's reasons for any objections to a nomination must also be given.
4. If the council is in agreement, the nominee will be invited to accept the honour.
5. If the nominee agrees to accept the honour, the nomination will be put to the full Council and a formal vote will be taken, in confidence.
6. No less than two thirds of the parish council must agree the nomination at the formal vote.
7. The decision of the council on all nominations (whether affirmative or negative) are final.

### **Entitlement**

Any person awarded The Freedom of Patrington Parish may designate himself/herself 'The Freedom of Patrington Parish for life.

The award will normally be made before a Parish Council Monthly Meeting.

A framed certificate will be presented to the recipient.

### **Withdrawal**

Any person awarded the honour who is deemed by the Council to have brought the office into disrepute, may have the honour withdrawn. No less than two thirds of the Council, at a formal vote, must agree the withdrawal.

To be considered at the meeting to be held 13<sup>th</sup> August 2018

Review every 3 years