

PATRINGTON PARISH COUNCIL

Chair: Councillor Mr P Wilson

Clerk: Mrs Diane Chapman

**Minutes of the Annual Council Meeting of Patrington Parish Council
Held in Patrington Village Hall on 14th May 2018 at 7.10pm**

Present : Parish Councillors: Mr C Chapman, Mr J Edmunds, Mr D Robinson, Mr M Shaw, Mr R Snaith, Mr D Snaith , Mr A Tuniewicz and Mr P Wilson.

Clerk: D Chapman

Guest: None

Before the meeting started Cllr Stevenson declared to the meeting that he no longer wanted to be the chair and will be resigning from the Parish Council before the June meeting. He thanked everyone who has supported him during his time as a Councillor. Cllr Stevenson left the meeting. The Clerk informed the meeting Councillor C Johnston had also sent a letter of resignation from the Council and as Vice Chair.

1) ELECTION OF CHAIR

Cllr P Wilson was proposed, seconded and the Council unanimously agreed to elect him as chair for the May meeting. The meeting unanimously agreed that the Chair for the year will be elected at the June meeting.

2) ELECTION OF VICE CHAIR

Cllr J Edmunds was proposed, seconded and the Council unanimously agreed to elect him as vice chair for the May meeting. The meeting unanimously agreed that the Vice-Chair for the year will be elected at the June meeting.

3) APOLOGIES

Cllrs: - Mr D Harris, Cr F Khoury, Mr J Robinson and Mr P Stevenson

4) DECLARATIONS OF PERSONAL AND PREDJUDICIAL INTERESTS

None

5) ANNUAL APPOINTMENTS

The Council unanimously approved the appointment of:-

- i. External Auditors – Littlejohn LP
- ii. Internal Auditor – Mr R Dixon

6) ANNUAL MEMBERSHIP

The Council unanimously approved the following:-

- i. Society of Local Council Clerks for the Clerk.

7) COUNCIL COMMITTEE CHAIRS

The meeting unanimously agreed that no decision would be made until the June meeting.

8) COUNCIL REPRESENTATIVES ON OUTSIDE BODIES

The meeting unanimously agreed the no decisions would be made until the June meeting.

9) REVIEW OF GOVERNANCE AND OTHER DOCUMENTS

The Council noted that no amendments were proposed for the following pending Council consideration of Internal report at monthly meeting. :-

- i. Standing Orders
- ii. Code of Conduct
- iii. Financial Regulations

The Council considered and unanimously approved the amendments to the following:

- iv. Asset Register

10) MEETINGS

The calendar of meetings circulated with the agenda was unanimously agreed.

11) Any other business.

The meeting unanimously agreed that following Councillor Stevenson's resignation the Council should discuss this matter at the June meeting and what should be done to show its appreciation.

The Chairman thanked everyone for attending and closed the meeting at 7.24pm.

Signed.....*P Wilson*..... (Chair)

Date.....11/6/2018.....